SUMMERLAKE ELEMENTARY SCHOOL PTO

GENERAL MEETING MINUTES

Meeting Details

Date Of meeting:	August 20th, 2026
Call to Order:	9:03am
Board Members Present:	Teresa, Jenny, Verusca, Gina, Sara, Kristen, Ms. Bender
Board Members Absent:	Gayle
Attendance	3 people were present

Agenda Details Agenda Details

AGENDA
Approval of Minutes from last board meeting Motion By: Seconded by: Result:
President's Report -
Principal's Report
Treasurer's Report - See Below for the Budget report of the 2026-2027 school year -
VP Jenny Report
VP Verusca Report -
Secretary's Report -

Fundraising Report -
Communication's Report -
Audit Report-
BUSINESS
Old Business -

New Business
- Ms. Bender asked to add fund for Mrs. Howell classroom
- Teresa made a motion to approve the PTO budget for the 2026-2027 school year as well as to add a line for $500 for Mrs. Howells classroom
    - Shelly second the motion
    - Motion Passes

Adjourn -

Motion: 9:28am Motioned by: Jenny Second: Gina Result: Approved

TREASURER'S REPORT

Treasurer's Report
August 20th, 2026

The fiscal year started on July 1, 2026 with a bank balance of $38,596.61.
As of 1:00p on August 19, 2026, our available bank balance is $38,221.47.
The total income to date is $3561.84 and the total expenses to date are $3936.98.

Current income not included (awaiting electronic deposit):
- $43.09 (Fall Dance tickets) Wix.com 8/20
- $2000 (JSI sponsorship) Zeffy 9/03

Outstanding expenses not included in current spending are:
- $11.97 (Fall Dance) Amazon

Income to date includes:
- $4.30 – Passive Fundraising (Network for Good)
- $767.72 – Fall Dance (ticket sales)
- $789.82 – Spirit Wear / Gator Gear (MTT sales)
- $1000.00 – Sponsorships (Deniz Realty)
- $1000.00 – Sponsorships (Sakowitz Dental)

Expenses to date include:
- $12.00 – Wix monthly email marketing plan (Jul)
- $61.25 – Sunbiz update
- $88.53 – State sales tax for 2026Q2
- $390.00 – My Neighborhood Storage (Jul & Aug)
- $492.50 – Spirit Wear / Gator Gear (MTT t-shirts)
- $650.00 – Yard Cards
- $848.00 – PTOToday insurance
- $1394.70 – Planning breakfast / MTT lunch {reserved}

2026-2027 BUDGET PROPOSAL 1/4

PROPOSAL		26-27 Budget		
		Income	Expense	Net
Donations				
Cash Donations		0.00	0.00	0.00
Sponsorships		5,000.00	(250.00)	4,750.00
	Subtotal	**5,000.00**	**(250.00)**	**4,750.00**
Fundraising				
1st Day School Supplies		3,800.00	(1,900.00)	1,900.00
Event Concessions		200.00	(100.00)	100.00
Holiday Shop		14,500.00	(12,000.00)	2,500.00
Megablast		80,000.00	(32,000.00)	48,000.00
Passive Fundraising (Boxtops, etc.)		150.00	0.00	150.00
Promotion Yard Signs		850.00	(650.00)	200.00
Spirit Nights		2,000.00	0.00	2,000.00
Spirit Wear / Gator Gear		4,500.00	(3,000.00)	1,500.00
	Subtotal	**106,000.00**	**(49,650.00)**	**56,350.00**

2026-2027 BUDGET PROPOSAL 2/4

PROPOSAL		Income	26-27 Budget Expense	Net
Events				
Fall Dance [1]		2,000.00	(3,000.00)	(1,000.00)
Fall Festival [1]		0.00	(6,000.00)	(6,000.00)
Family Fitness Day		200.00	(100.00)	100.00
Family Movie Night		950.00	(900.00)	50.00
Grandparent Bingo [1]		0.00	(200.00)	(200.00)
Party in the Park		0.00	(1,500.00)	(1,500.00)
Spring Dance [1]		2,000.00	(3,000.00)	(1,000.00)
	Subtotal	**5,150.00**	**(14,700.00)**	**(9,550.00)**
Hospitality				
Class Shirts for Students/Teachers [1]		0.00	(8,500.00)	(8,500.00)
Community Outreach		0.00	(500.00)	(500.00)
Yard Cards		0.00	(1,000.00)	(1,000.00)
	Subtotal	**0.00**	**(10,000.00)**	**(10,000.00)**
PTO Administration				
Insurance		0.00	(848.00)	(848.00)
My Neighborhood Storage		0.00	(2,800.00)	(2,800.00)
Operating Fees		0.00	(1,500.00)	(1,500.00)
Supplies		0.00	(500.00)	(500.00)
Taxes		0.00	(1,000.00)	(1,000.00)
	Subtotal	**0.00**	**(6,648.00)**	**(6,648.00)**

2026-2027 BUDGET PROPOSAL 3/4

PROPOSAL		Income	26-27 Budget Expense	Net
Recognition & Appreciation				
Educational Incentives		0.00	(2,500.00)	(2,500.00)
EOY Events (field and water days) [1]		0.00	(1,500.00)	(1,500.00)
Fifth Grade Celebration		0.00	(6,000.00)	(6,000.00)
Kindergarten Celebration		0.00	(2,000.00)	(2,000.00)
Staff Appreciation [1]		0.00	(7,000.00)	(7,000.00)
Volunteer Appreciation		0.00	(250.00)	(250.00)
	Subtotal	**0.00**	**(19,250.00)**	**(19,250.00)**
Classroom Support				
CS - Kindergarten [2]		0.00	(1,000.00)	(1,000.00)
CS - 1st Grade [2]		0.00	(1,000.00)	(1,000.00)
CS - 2nd Grade [2]		0.00	(1,000.00)	(1,000.00)
CS - 3rd Grade [2]		0.00	(1,400.00)	(1,400.00)
CS - 4th Grade [2]		0.00	(1,200.00)	(1,200.00)
CS - 5th Grade [2]		0.00	(1,200.00)	(1,200.00)
CS - ESE		0.00	(500.00)	(500.00)
CS - Art		0.00	(1,500.00)	(1,500.00)
CS - Media Center		0.00	(1,500.00)	(1,500.00)
CS - Music		0.00	(1,500.00)	(1,500.00)
CS - PE		0.00	(1,500.00)	(1,500.00)
	Subtotal	**0.00**	**(13,300.00)**	**(13,300.00)**
School Programs & Support				
Campus Improvements [1]		0.00	(7,000.00)	(7,000.00)
Clinic Supplies		0.00	(500.00)	(500.00)
In-house Field Trips		0.00	(1,500.00)	(1,500.00)
	Subtotal	**0.00**	**(9,000.00)**	**(9,000.00)**

2026-2027 BUDGET PROPOSAL 4/4

PROPOSAL	26-27 Budget
Income Total	116,150.00
Expense Total	(122,798.00)
Surplus/(Shortfall)	(6,648.00)
Cash Carryover From Previous Year	38,596.61
Actual Bank Balance Carry Forward	31,948.61
Required Carryover Per Bylaws	(5,000.00)
Available Cash	26,948.61

[1] At the May 19, 2026 PTO general meeting, members voted to reserve all or part of the amounts listed for these line items, as noted.

- *EOY Events (Recognition & Appreciation)*: includes $600 specifically for Water Day's slide rental.
- *Staff Appreciation (Recognition & Appreciation)*: includes $1400 specifically for the Welcome Back breakfast and the Meet The Teacher lunch.
- *Campus Improvements (School Programs & Support)*: $7000 specifically for new picnic tables and umbrellas to be placed in the playground area.

[2] The stated amounts are based on $200 per grade-level classroom, subject to change if or when grade-level classrooms are added and/or removed.

- Original (July 27, 2026): K=5, 1st=5, 2nd=5, 3rd=7, 4th=6, 5th=6.