



HOME SQUAD | SERHANT.



PTO

# AGENDA



- Welcome
- Call to order
- Roll call
- Approval of last meeting minutes
- President's Update
- Principal's Report
- Treasurer Report
- VP Jenny Report
- VP Teresa Report
- Secretary Report
- Fundraising Report
- Communications Report
- Open Floor
- Call to Adjourn
- Adjourn Meeting



# PRESIDENT'S REPORT



- Thank you to our sponsors!
- Gatorlympics was a great event!
- Fall Festival was amazing!

## Gator Gear:

- Working on a winter sale. Look for updates on Communicator and PTO Facebook Page

# Principal's Report



## Strategic Plan 2030

### November

- 11/6-PTO Meeting 9-10 am cafeteria
- 11/7-School Spirit-Wear Gator Gear
- 11/7-PTO Party in the Park 3-5 pm
- 11/12-Early Release
- 11/14-School Spirit-Wear Gator Gear
- 11/17-11/21-Holiday Shoppe
- 11/18-Angel Tree Gifts Due
- 11/8-Holiday Shoppe open 3:30-5:30 pm
- 11/19-Early Release
- 11/19-Teach-In
- 11/20-Fall Picture Make-Up Day
- 11/20-SAC meeting 4-5 pm
- 11/20-Progress Reports available in Skyward
- 11/21-School Spirit-Wear Gator Gear
- 11/21-Holiday Shoppe Closes
- 11/24-11/28-Thanksgiving Break

# TREASURER'S REPORT



## Treasurer's Report November 6, 2025

The fiscal year started on July 1, 2025 with a bank balance of \$126,466.93.  
As of 7:00a on November 6, 2025, our available bank balance is \$70,434.08.  
The total income to date is \$51,947.23 and the total expenses to date were \$107,980.08.

Current income not included (awaiting electronic deposit):

- Fall Fest: \$688.22 (Cheddar Up)
- Spirit Wear / Gator Gear: \$2988.76 (Cheddar Up)

Outstanding checks included in current spending are:

- \$77.42 (Fall Fest reimbursement)
- \$32.03 (Fall Fest reimbursement)



As of November 6, 2025								As of November 6, 2025							
25-26 Budget				25-26 Actual				25-26 Budget				25-26 Actual			
	Income	Expense	Net	Income	Expense	Net	Net Variance		Income	Expense	Net	Income	Expense	Net	Net Variance
2024-2025 Unpaid								Recognition & Appreciation							
CS - Art <sup>1</sup>	0.00	(106.34)	(106.34)	0.00	(106.34)	(106.34)	0.00	Educational Incentives	0.00	(2,500.00)	(2,500.00)	0.00	(835.64)	(835.64)	1,664.36
CS - Media Center <sup>2</sup>	0.00	(825.60)	(825.60)	0.00	(825.60)	(825.60)	0.00	EOY Events (field and water days)	0.00	(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Subtotal	0.00	(931.94)	(931.94)	0.00	(931.94)	(931.94)	0.00	Fifth Grade Celebration	0.00	(6,000.00)	(6,000.00)	0.00	0.00	0.00	6,000.00
Donations								Kindergarten Celebration							
Cash Donations	0.00	0.00	0.00	6.00	0.00	6.00	6.00	Staff Appreciation	0.00	(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Sponsorships	5,000.00	(250.00)	4,750.00	4,000.00	(20.61)	3,979.39	(770.61)	MTT/Pre-planning meals <sup>3</sup>	---	(1,200.00)	---	---	(1,111.79)	---	---
Subtotal	5,000.00	(250.00)	4,750.00	4,006.00	(20.61)	3,985.39	(764.61)	Volunteer Appreciation	0.00	(500.00)	(500.00)	0.00	0.00	0.00	500.00
Events								Classroom Support							
Fall Fest	0.00	(4,000.00)	(4,000.00)	302.00	(3,428.46)	(3,126.46)	873.54	CS - Kindergarten <sup>4</sup>	0.00	(1,000.00)	(1,000.00)	0.00	0.00	0.00	1,000.00
Gator Gallop	1,000.00	(1,500.00)	(500.00)	0.00	0.00	0.00	500.00	CS - 1st Grade <sup>4</sup>	0.00	(1,000.00)	(1,000.00)	0.00	0.00	0.00	1,000.00
Grandparents Bingo	0.00	(400.00)	(400.00)	0.00	(71.81)	(71.81)	328.19	CS - 2nd Grade <sup>4</sup>	0.00	(1,400.00)	(1,400.00)	0.00	0.00	0.00	1,400.00
Party in the Park	0.00	(1,500.00)	(1,500.00)	0.00	(203.00)	(203.00)	1,297.00	CS - 3rd Grade <sup>4</sup>	0.00	(1,400.00)	(1,400.00)	0.00	0.00	0.00	1,400.00
Spring Dance	9,000.00	(10,000.00)	(4,500.00)	0.00	(400.00)	(3,900.00)	600.00	CS - 4th Grade <sup>4</sup>	0.00	(1,200.00)	(1,200.00)	0.00	0.00	0.00	1,200.00
Deposit <sup>3</sup>	---	(3,500.00)	---	---	(3,500.00)	---	---	CS - 5th Grade <sup>4</sup>	0.00	(1,400.00)	(1,400.00)	0.00	0.00	0.00	1,400.00
Subtotal	10,000.00	(20,900.00)	(10,900.00)	302.00	(7,603.27)	(7,301.27)	3,598.73	CS - ESE	0.00	(750.00)	(750.00)	0.00	0.00	0.00	750.00
Fundraising								CS - Art							
1st Day School Supplies	3,000.00	(1,500.00)	1,500.00	3,500.00	0.00	3,500.00	2,000.00	CS - Media Center	0.00	(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Event Concessions	1,200.00	(700.00)	500.00	170.93	(79.73)	91.20	(408.80)	CS - Music	0.00	(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Gatorlympics	40,000.00	(8,000.00)	32,000.00	42,795.38	(4,925.45)	37,869.93	5,869.93	CS - PE	0.00	(2,000.00)	(2,000.00)	0.00	0.00	0.00	2,000.00
Holiday Shop	13,000.00	(9,500.00)	3,500.00	0.00	0.00	0.00	(3,500.00)	Subtotal	0.00	(16,150.00)	(16,150.00)	0.00	0.00	0.00	16,150.00
Passive Fundraising (Boxtops, etc.)	150.00	0.00	150.00	36.60	0.00	36.60	(113.40)	School Programs & Support							
Spirit Nights	4,200.00	0.00	4,200.00	542.37	0.00	542.37	(3,657.63)	AR/STAR License Renewals <sup>3</sup>	0.00	(1,459.50)	(1,459.50)	0.00	(1,459.50)	(1,459.50)	0.00
Spirit Wear / Gator Gear	4,300.00	(2,700.00)	1,600.00	393.95	(2,395.50)	(2,001.55)	(3,601.55)	Clinic Supplies	0.00	(500.00)	(500.00)	0.00	0.00	0.00	500.00
Subtotal	65,850.00	(22,400.00)	43,450.00	47,439.23	(7,400.68)	40,038.55	(3,411.45)	In-house Field Trips	0.00	(1,500.00)	(1,500.00)	0.00	0.00	0.00	1,500.00
Hospitality								STEAM Lab <sup>3</sup>							
Class Shirts for Students/Teachers <sup>3</sup>	0.00	(8,000.00)	(8,000.00)	0.00	(5,153.86)	(5,153.86)	2,846.14	Summerlake Foundation <sup>3</sup>	---	(79,842.37)	(79,842.37)	---	(79,842.37)	(79,842.37)	0.00
Community Outreach	0.00	(500.00)	(500.00)	0.00	0.00	0.00	500.00	Subtotal	0.00	(86,301.87)	(86,301.87)	0.00	(81,301.87)	(81,301.87)	5,000.00
Fifth Grade Yearbooks <sup>3</sup>	0.00	(3,250.00)	(3,250.00)	0.00	0.00	0.00	3,250.00	Totals							
Yard Cards	0.00	(1,000.00)	(1,000.00)	0.00	(291.72)	(291.72)	708.28	80,850.00	(193,692.81)	(112,842.81)	51,947.23	(113,089.53)	(61,142.30)	51,700.51	
Subtotal	0.00	(12,750.00)	(12,750.00)	0.00	(5,445.58)	(5,445.58)	7,304.42								
PTO Administration															
Required Carryover per Bylaws	0.00	(5,000.00)	(5,000.00)	0.00	(5,000.00)	(5,000.00)	0.00								
Certified Internal Auditor <sup>5</sup>	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00	3,000.00								
Insurance	0.00	(709.00)	(709.00)	0.00	(709.00)	(709.00)	0.00								
My Neighborhood Storage	0.00	(2,300.00)	(2,300.00)	0.00	(828.77)	(828.77)	1,471.23								
Office Supplies	0.00	(500.00)	(500.00)	0.00	(401.15)	(401.15)	98.85								
Operating Fees	0.00	(1,500.00)	(1,500.00)	0.00	(986.66)	(986.66)	513.34								
Taxes	0.00	(1,000.00)	(1,000.00)	0.00	0.00	0.00	1,000.00								
Subtotal	0.00	(14,009.00)	(14,009.00)	0.00	(7,925.58)	(7,925.58)	6,083.42								

# 2025-2026 BUDGET 2/2



As of November 6, 2025	<u>25-26 Budget</u>	<u>25-26 Actual</u>	Net Variance
Income Total	80,850.00	51,947.23	(28,902.77)
Expense Total	(193,692.81)	(113,089.53)	80,603.28
Surplus/(Shortfall)	(112,842.81)	(61,142.30)	51,700.51
Cash Carryover From Previous Year	126,466.93	126,466.93	-
Cash Carry Forward	13,624.12	65,324.63	51,700.51

As of November 6, 2025

## FOOTNOTES

- <sup>1</sup> Some items purchased for the art room during the 2024-2025 school year were not paid for until July 24, 2025 due to a backorder. Blick Art Materials' policy is to not charge the customer until an item ships.
- <sup>2</sup> In April 2025, the PTO purchased shelving units for the Media Center. On May 20, 2025, after the final PTO meeting, we learned a mistake with the order resulted in missing shelves. This line covers the received quote for eight (8) shelves.
- <sup>3</sup> The amounts for these lines were voted on and reserved at the May 15, 2025 PTO general meeting. Also included in the reserves was \$6000 to cover expenses that would need to be completed prior to budget approval, such as but not limited to deposits and supplies, for line items such as but not limited to those listed under Events, Hospitality, and PTO Administration.
- <sup>4</sup> The amount is based on \$200 per grade-level classroom, subject to change if or when grade-level classrooms are added and/or removed.
  - Original (August 13, 2025): K=5, 1st=5, 2nd=7, 3rd=7, 4th=6, 5th=6.
  - Addition to 5th Grade (August 21, 2025): K=5, 1st=5, 2nd=7, 3rd=7, 4th=6, 5th=7.
- <sup>5</sup> A new OCPS mandate requires all PTAs and PTOs to have a paid or volunteer certified auditor review financial records at the close of the fiscal year by August 31st.



# VP Jenny



## Spring Dance 2026!

*A Night of Fun, Music & Memories*



March 27, 2026



Orange County National Golf  
Center & Lodge

**Join the Committee!**



Decorating Crew Needed - Be Part of the Magic!

Interested?

Send an e-mail to [vpjenny@summerlakepto.com](mailto:vpjenny@summerlakepto.com)



# VP Jenny



## 5TH GRADE CELEBRATION PLANNING MEETINGS

Time: 8:50am

Location: Cafeteria

Dates:

January 21st

February 18th

March - tbd

April 22nd

***Your ideas, time and support will make this celebration great! We need help planning, decorating and volunteering for the celebration. We would love to have all 5th grade parents involved!***

VP Jenny



# NEXT SPIRIT NIGHT



Wednesday, December 3, 2025



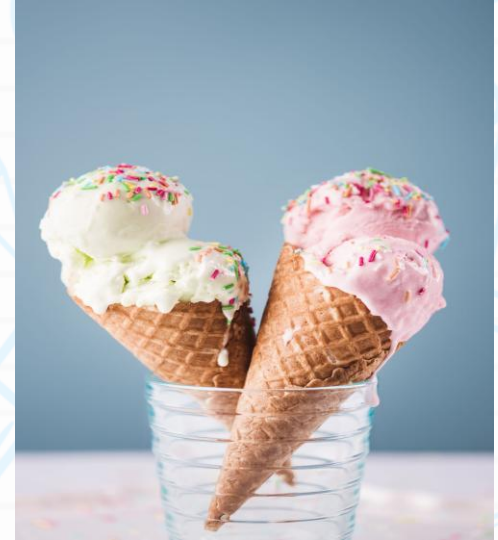
Abbott's Frozen Custard



3:00pm - 7:00pm

*Join us for a sweet night of fun!*

Support Summerlake Elementary School - **20% of all sales get donated back to Summerlake Elementary PTO!**





# VP Jenny



## Upcoming Spirit Nights:

December 3, 2025 - Abbott's

January 7, 2026 - Huey Magoo's

January 12, 2026 - Hamlette Fitness

February 4, 2026 - Abbott's

March 11, 2026 - Torchy's Tacos

April 1, 2026 - Abbott's

May 5, 2026 and May 6, 2026 - Jersey Mike's

# VP Teresa



## Fall Festival:

Thank you to every volunteer who gave of their time to help plan or execute Fall Festival! We had such an amazing FALL evening. From the Dunk Tank to the pony painting and everything in between, I think it's safe to say there was something for everyone. To everyone who baked goodies and/or cakes for the Bake Sale and Cake Walk, thank you!! I think those two activities were a huge success! We are very much looking forward to 2026!!





# VP Teresa

## Photos:

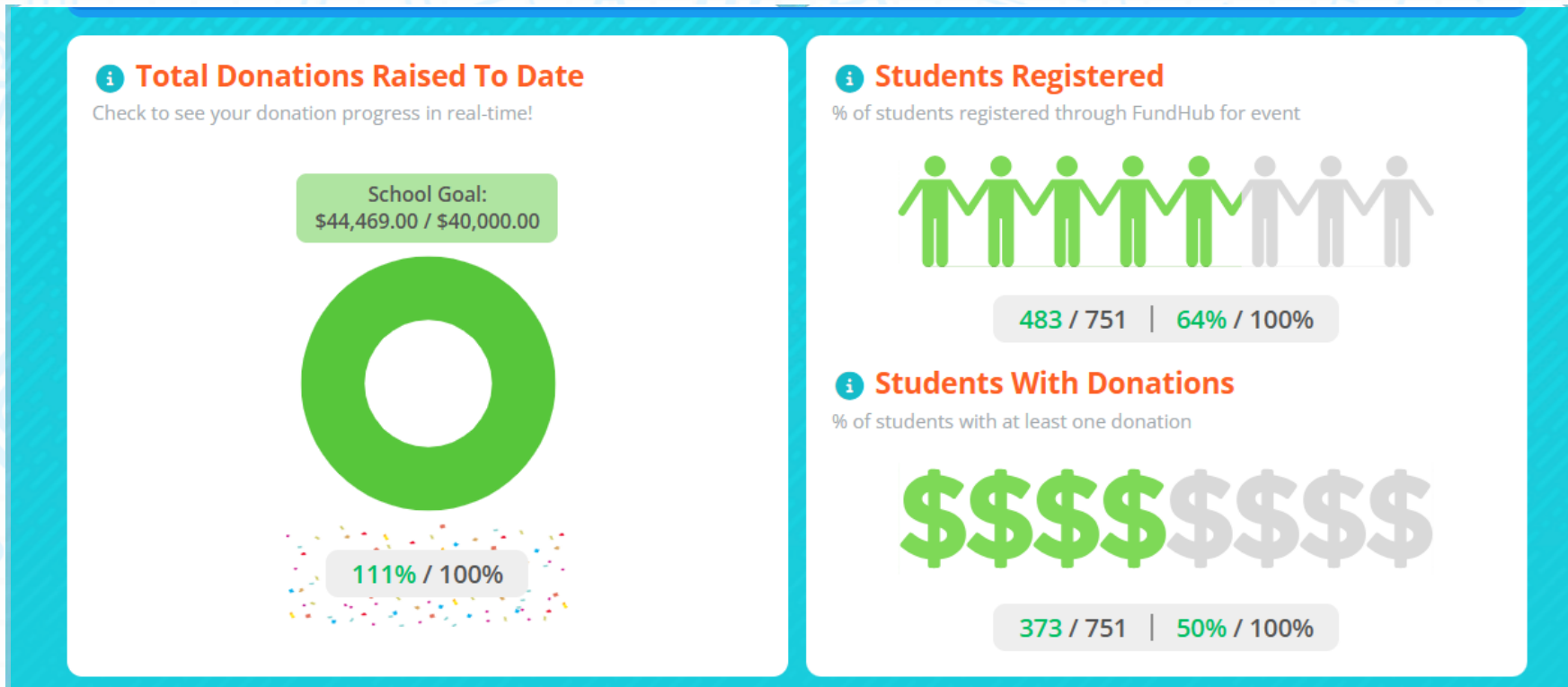




# Gatorlympics- Final Totals



With the support of people covering the donor fees with their donations, we are currently keeping 96% of donations collected.





# Gary's Holiday Shoppe



Holiday Shoppe is just around the corner!!  
Decor is happening next week, with shoppe  
setup Friday 11/14!

11/17-11/21 the shoppe opens  
11/18 3:30-5:00 pm is our Family Shoppe  
Night.

Signup Genius is out there, please sign up for  
shifts!  
We need lots of helpers! All languages too!!



# Adjournment

- Open Floor
- Motion to Adjourn
- Adjourn Meeting

Thank You to our  
Sponsors!



HOME SQUAD | **SERHANT.**

