

 Brain Balance®
Winter Garden

JSI EUROPEAN
SPECIALIST

HOME SQUAD | SERHANT.



PTO

AGENDA



- Welcome
- Call to order
- Roll call
- Approval of last meeting minutes
- President's Update
- Principal's Report
- Treasurer Report
- VP Jenny Report
- VP Teresa Report
- Secretary Report
- Fundraising Report
- Communications Report
- Open Floor
- Call to Adjourn
- Adjourn Meeting

PRESIDENT'S REPORT



- Thank you to our sponsors!
- Gatorlympics was a great event!
- Fall Festival was amazing!

Gator Gear:

- Working on a winter sale. Look for updates on Communicator and PTO Facebook Page

Principal's Report



November

- 11/6-PTO Meeting 9-10 am cafeteria
- 11/7-School Spirit-Wear Gator Gear
- 11/7-PTO Party in the Park 3-5 pm
- 11/12-Early Release
- 11/14-School Spirit-Wear Gator Gear
- 11/17-11/21-Holiday Shoppe
- 11/18-Angel Tree Gifts Due
- 11/8-Holiday Shoppe open 3:30-5:30 pm
- 11/19-Early Release
- 11/19-Teach-In
- 11/20-Fall Picture Make-Up Day
- 11/20-SAC meeting 4-5 pm
- 11/20-Progress Reports available in Skyward
- 11/21-School Spirit-Wear Gator Gear
- 11/21-Holiday Shoppe Closes
- 11/24-11/28-Thanksgiving Break

Strategic Plan 2030

TREASURER'S REPORT



Treasurer's Report November 6, 2025

The fiscal year started on July 1, 2025 with a bank balance of \$126,466.93.

As of 7:00a on November 6, 2025, our available bank balance is \$70,434.08.

The total income to date is \$51,947.23 and the total expenses to date were \$107,980.08.

Current income not included (awaiting electronic deposit):

- Fall Fest: \$688.22 (Cheddar Up)
- Spirit Wear / Gator Gear: \$2988.76 (Cheddar Up)

Outstanding checks included in current spending are:

- \$77.42 (Fall Fest reimbursement)
- \$32.03 (Fall Fest reimbursement)

2025-2026 BUDGET 1/2



| As of November 6, 2025 | | | | | | | As of November 6, 2025 | | | | | | | | | |
|---|-----------------|------------------|--------------------|--------------------|------------------|-------------------|------------------------|-------------------|------------------|------------------|---------------------|---------------------|------------------|---------------------|--------------------|------------------|
| 2024-2025 Unpaid | | | 25-26 Budget | | | 25-26 Actual | | | 2024-2025 Unpaid | | | 25-26 Budget | | | | |
| | Income | Expense | Net | Income | Expense | Net | Net Variance | | Income | Expense | Net | Income | Expense | Net | Net Variance | |
| CS - Art ¹ | 0.00 | (106.34) | (106.34) | 0.00 | (106.34) | (106.34) | 0.00 | | 0.00 | (2,500.00) | (2,500.00) | 0.00 | (835.64) | (835.64) | 1,664.36 | |
| CS - Media Center ² | 0.00 | (825.60) | (825.60) | 0.00 | (825.60) | (825.60) | 0.00 | | 0.00 | (2,000.00) | (2,000.00) | 0.00 | 0.00 | 0.00 | 2,000.00 | |
| Donations | Subtotal | 0.00 | (931.94) | (931.94) | 0.00 | (931.94) | (931.94) | 0.00 | | | | | | | | |
| Cash Donations | 0.00 | 0.00 | 0.00 | 6.00 | 0.00 | 6.00 | 6.00 | | 0.00 | (6,000.00) | (6,000.00) | 0.00 | 0.00 | 0.00 | 6,000.00 | |
| Sponsorships | 5,000.00 | (250.00) | 4,750.00 | 4,000.00 | (20.61) | 3,979.39 | (770.61) | | 0.00 | (2,000.00) | (2,000.00) | 0.00 | 0.00 | 0.00 | 2,000.00 | |
| Events | Subtotal | 5,000.00 | (250.00) | 4,750.00 | 4,006.00 | (20.61) | 3,985.39 | (764.61) | | | | | | | | |
| Fall Fest | 0.00 | (4,000.00) | (4,000.00) | 302.00 | (3,428.46) | (3,126.46) | 873.54 | | 0.00 | (1,000.00) | (1,000.00) | 0.00 | 0.00 | 0.00 | 1,000.00 | |
| Gator Gallop | 1,000.00 | (1,500.00) | (500.00) | 0.00 | 0.00 | 0.00 | 500.00 | | 0.00 | (1,000.00) | (1,000.00) | 0.00 | 0.00 | 0.00 | 1,000.00 | |
| Grandparents Bingo | 0.00 | (400.00) | (400.00) | 0.00 | (71.81) | (71.81) | 328.19 | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Party in the Park | 0.00 | (1,500.00) | (1,500.00) | 0.00 | (203.00) | (203.00) | 1,297.00 | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Spring Dance | 9,000.00 | (10,000.00) | (4,500.00) | 0.00 | (400.00) | (3,900.00) | 600.00 | | 0.00 | (1,200.00) | (1,200.00) | 0.00 | 0.00 | 0.00 | 1,200.00 | |
| Deposit ³ | --- | (3,500.00) | --- | --- | (3,500.00) | --- | --- | | 0.00 | (500.00) | (500.00) | 0.00 | 0.00 | 0.00 | 500.00 | |
| Fundraising | Subtotal | 10,000.00 | (20,900.00) | (10,900.00) | 302.00 | (7,603.27) | (7,301.27) | 3,598.73 | | 0.00 | (20,000.00) | (20,000.00) | 200.00 | (2,460.00) | (2,260.00) | 17,740.00 |
| 1st Day School Supplies | 3,000.00 | (1,500.00) | 1,500.00 | 3,500.00 | 0.00 | 3,500.00 | 2,000.00 | | 0.00 | (1,000.00) | (1,000.00) | 0.00 | 0.00 | 0.00 | 1,000.00 | |
| Event Concessions | 1,200.00 | (700.00) | 500.00 | 170.93 | (79.73) | 91.20 | (408.80) | | 0.00 | (1,000.00) | (1,000.00) | 0.00 | 0.00 | 0.00 | 1,000.00 | |
| Gatorlympics | 40,000.00 | (8,000.00) | 32,000.00 | 42,795.38 | (4,925.45) | 37,869.93 | 5,869.93 | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Holiday Shop | 13,000.00 | (9,500.00) | 3,500.00 | 0.00 | 0.00 | 0.00 | (3,500.00) | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Passive Fundraising (Boxtops, etc.) | 150.00 | 0.00 | 150.00 | 36.60 | 0.00 | 36.60 | (113.40) | | 0.00 | (1,200.00) | (1,200.00) | 0.00 | 0.00 | 0.00 | 1,200.00 | |
| Spirit Nights | 4,200.00 | 0.00 | 4,200.00 | 542.37 | 0.00 | 542.37 | (3,657.63) | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Spirit Wear / Gator Gear | 4,300.00 | (2,700.00) | 1,600.00 | 393.95 | (2,395.50) | (2,001.55) | (3,601.55) | | 0.00 | (1,400.00) | (1,400.00) | 0.00 | 0.00 | 0.00 | 1,400.00 | |
| Hospitality | Subtotal | 65,850.00 | (22,400.00) | 43,450.00 | 47,439.23 | (7,400.68) | 40,038.55 | (3,411.45) | | 0.00 | (16,150.00) | (16,150.00) | 0.00 | 0.00 | 0.00 | 16,150.00 |
| Class Shirts for Students/Teachers ³ | 0.00 | (8,000.00) | (8,000.00) | 0.00 | (5,153.86) | (5,153.86) | 2,846.14 | | 0.00 | (1,459.50) | (1,459.50) | 0.00 | (1,459.50) | (1,459.50) | 0.00 | |
| Community Outreach | 0.00 | (500.00) | (500.00) | 0.00 | 0.00 | 0.00 | 500.00 | | 0.00 | (500.00) | (500.00) | 0.00 | 0.00 | 0.00 | 500.00 | |
| Fifth Grade Yearbooks ³ | 0.00 | (3,250.00) | (3,250.00) | 0.00 | 0.00 | 0.00 | 3,250.00 | | 0.00 | (1,500.00) | (1,500.00) | 0.00 | 0.00 | 0.00 | 1,500.00 | |
| Yard Cards | 0.00 | (1,000.00) | (1,000.00) | 0.00 | (291.72) | (291.72) | 708.28 | | 0.00 | (3,000.00) | (3,000.00) | 0.00 | 0.00 | 0.00 | 3,000.00 | |
| PTO Administration | Subtotal | 0.00 | (12,750.00) | (12,750.00) | 0.00 | (5,445.58) | (5,445.58) | 7,304.42 | | 0.00 | (79,842.37) | (79,842.37) | 0.00 | (79,842.37) | (79,842.37) | 0.00 |
| Required Carryover per Bylaws | 0.00 | (5,000.00) | (5,000.00) | 0.00 | (5,000.00) | (5,000.00) | 0.00 | | 0.00 | (1,459.50) | (1,459.50) | 0.00 | (1,459.50) | (1,459.50) | 0.00 | |
| Certified Internal Auditor ⁵ | 0.00 | (3,000.00) | (3,000.00) | 0.00 | 0.00 | 0.00 | 3,000.00 | | 0.00 | (500.00) | (500.00) | 0.00 | 0.00 | 0.00 | 500.00 | |
| Insurance | 0.00 | (709.00) | (709.00) | 0.00 | (709.00) | (709.00) | 0.00 | | 0.00 | (1,500.00) | (1,500.00) | 0.00 | 0.00 | 0.00 | 1,500.00 | |
| My Neighborhood Storage | 0.00 | (2,300.00) | (2,300.00) | 0.00 | (828.77) | (828.77) | 1,471.23 | | 0.00 | (3,000.00) | (3,000.00) | 0.00 | 0.00 | 0.00 | 3,000.00 | |
| Office Supplies | 0.00 | (500.00) | (500.00) | 0.00 | (401.15) | (401.15) | 98.85 | | 0.00 | (2,000.00) | (2,000.00) | 0.00 | 0.00 | 0.00 | 2,000.00 | |
| Operating Fees | 0.00 | (1,500.00) | (1,500.00) | 0.00 | (986.66) | (986.66) | 513.34 | | 0.00 | (2,000.00) | (2,000.00) | 0.00 | 0.00 | 0.00 | 2,000.00 | |
| Taxes | 0.00 | (1,000.00) | (1,000.00) | 0.00 | 0.00 | 0.00 | 1,000.00 | | 0.00 | (2,000.00) | (2,000.00) | 0.00 | 0.00 | 0.00 | 2,000.00 | |
| Totals | Subtotal | 0.00 | (14,009.00) | (14,009.00) | 0.00 | (7,925.58) | (7,925.58) | 6,083.42 | | 80,850.00 | (193,692.81) | (112,842.81) | 51,947.23 | (113,089.53) | (61,142.30) | 51,700.51 |



2025-2026 BUDGET 2/2

| As of November 6, 2025 | <u>25-26 Budget</u> | <u>25-26 Actual</u> | Net Variance |
|--|---------------------|---------------------|------------------|
| Income Total | 80,850.00 | 51,947.23 | (28,902.77) |
| Expense Total | (193,692.81) | (113,089.53) | 80,603.28 |
| Surplus/(Shortfall) | (112,842.81) | (61,142.30) | 51,700.51 |
| Cash Carryover From Previous Year | 126,466.93 | 126,466.93 | - |
| Cash Carry Forward | 13,624.12 | 65,324.63 | 51,700.51 |

As of November 6, 2025

FOOTNOTES

- ¹ Some items purchased for the art room during the 2024-2025 school year were not paid for until July 24, 2025 due to a backorder. Blick Art Materials' policy is to not charge the customer until an item ships.
- ² In April 2025, the PTO purchased shelving units for the Media Center. On May 20, 2025, after the final PTO meeting, we learned a mistake with the order resulted in missing shelves. This line covers the received quote for eight (8) shelves.
- ³ The amounts for these lines were voted on and reserved at the May 15, 2025 PTO general meeting. Also included in the reserves was \$6000 to cover expenses that would need to be completed prior to budget approval, such as but not limited to deposits and supplies, for line items such as but not limited to those listed under Events, Hospitality, and PTO Administration.
- ⁴ The amount is based on \$200 per grade-level classroom, subject to change if or when grade-level classrooms are added and/or removed.
 - Original (August 13, 2025): K=5, 1st=5, 2nd=7, 3rd=7, 4th=6, 5th=6.
 - Addition to 5th Grade (August 21, 2025): K=5, 1st=5, 2nd=7, 3rd=7, 4th=6, 5th=7.
- ⁵ A new OCPS mandate requires all PTAs and PTOs to have a paid or volunteer certified auditor review financial records at the close of the fiscal year by August 31st.

VP Jenny



Spring Dance 2026!

A Night of Fun, Music & Memories



March 27, 2026



Orange County National Golf
Center & Lodge



Join the Committee!

Decorating Crew Needed - Be Part of the Magic!

Interested?

Send an e-mail to vpjenny@summerlakepto.com



VP Jenny

5TH GRADE CELEBRATION PLANNING MEETINGS

Time: 8:50am

Location: Cafeteria

Dates:

January 21st

February 18th

March - tbd

April 22nd

Your ideas, time and support will make this celebration great! We need help planning, decorating and volunteering for the celebration. We would love to have all 5th grade parents involved!

VP Jenny



NEXT SPIRIT NIGHT



Wednesday, December 3, 2025



Abbott's Frozen Custard



3:00pm - 7:00pm

Join us for a sweet night of fun!

Support Summerlake Elementary School - 20% of all sales get donated back to

Summerlake Elementary PTO!





VP Jenny

Upcoming Spirit Nights:

December 3, 2025 - Abbott's

January 7, 2026 - Huey Magoo's

January 12, 2026 - Hamlette Fitness

February 4, 2026 - Abbott's

March 11, 2026 - Torchy's Tacos

April 1, 2026 - Abbott's

May 5, 2026 and May 6, 2026 - Jersey Mike's

VP Teresa



Fall Festival:

Thank you to every volunteer who gave of their time to help plan or execute Fall Festival! We had such an amazing FALL evening. From the Dunk Tank to the pony painting and everything in between, I think it's safe to say there was something for everyone. To everyone who baked goodies and/or cakes for the Bake Sale and Cake Walk, thank you!! I think those two activities were a huge success! We are very much looking forward



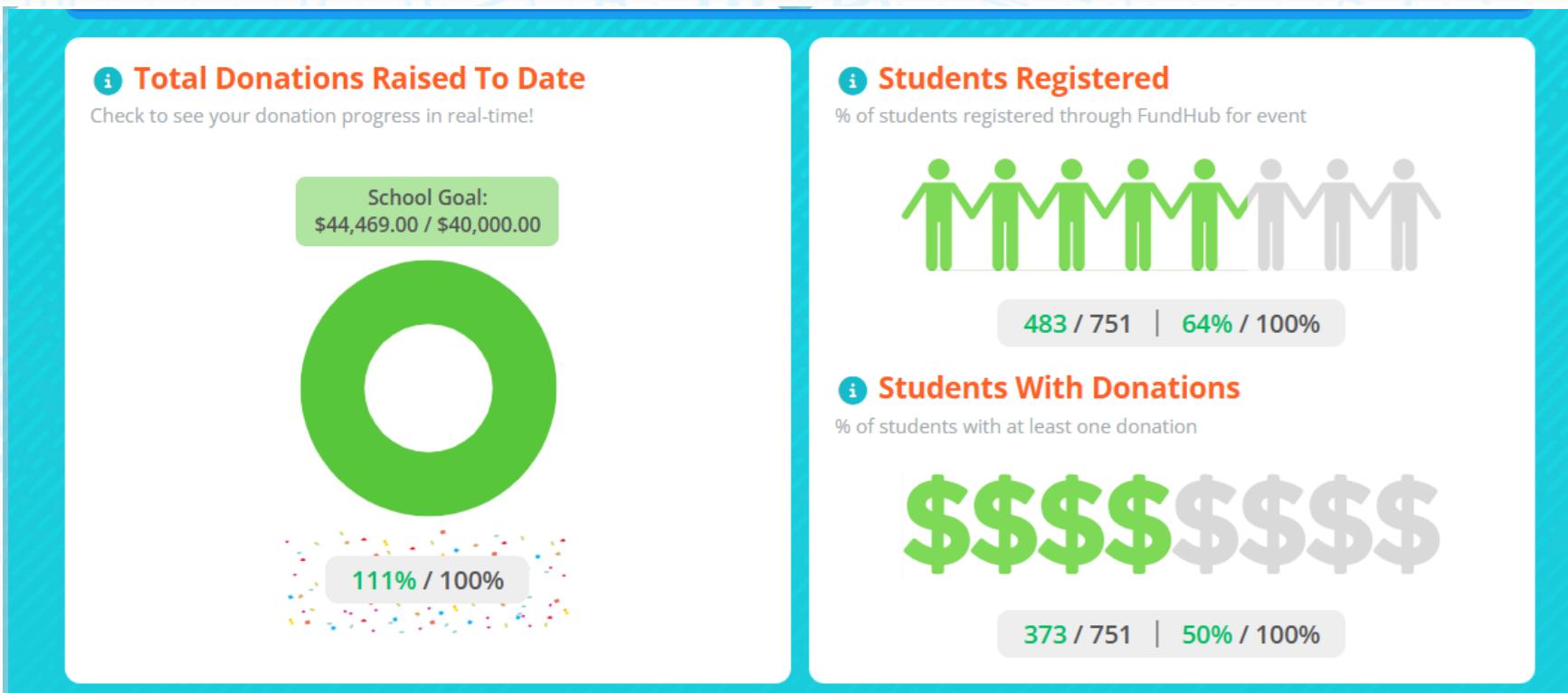
VP Teresa

Photos:



Gatorlympics- Final Totals

With the support of people covering the donor fees with their donations, we are currently keeping 96% of donations collected.



Gary's Holiday Shoppe

Holiday Shoppe is just around the corner!!
Decor is happening next week, with shoppe setup Friday 11/14!

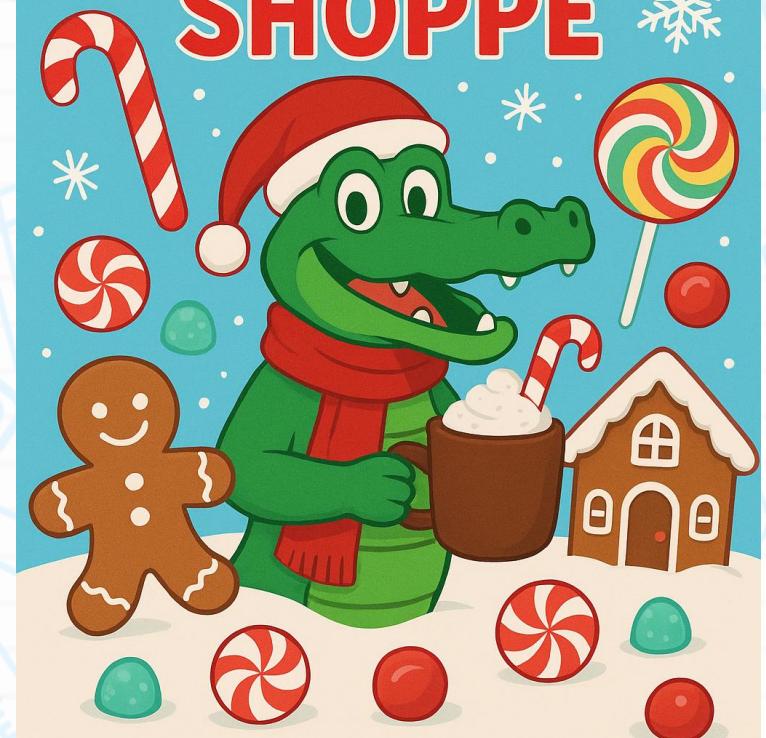
11/17-11/21 the shoppe opens
11/18 3:30-5:00 pm is our Family Shoppe Night.

Signup Genius is out there, please sign up for shifts!

We need lots of helpers! All languages too!!

SUMMERLAKE ELEMENTARY PTO

GARY'S HOLIDAY SHOPPE



Adjournment

- Open Floor
- Motion to Adjourn
- Adjourn Meeting

Thank You to our
Sponsors!



HOME SQUAD | SERHANT.

